

### Committee List: 2024 –2025

A meeting of the staff council was convened by Secretary Staff council on 26.03.2024. The main agenda of the meeting was to formulate various committees for the session 2024-2025 to facilitate overall development of the institution and to manage the smooth conduct of the affairs of the college. The committees were constituted as per the guidelines wherever applicable. After seeking consent from all the members of the staff, the following committees were framed.

#### 1. College Advisory Committee

| S. No. | Name                     | Status |
|--------|--------------------------|--------|
| 1.     | Dr. Shazia Shafiq        | Member |
| 2.     | Dr. Rubeena Javeed       | Member |
| 3.     | Prof. Shahzada Parveen   | Member |
| 4.     | Dr. Salfi Muzaffar       | Member |
| 5.     | Prof. Irfana Amin        | Member |
| 6.     | Prof. Mohmad Rafiq Guroo | Member |

#### 2. IQAC (Internal Quality Assurance Cell)

| S. No. | Name  | Status      |
|--------|---|-------------|
| 1.     | Prof (Dr.) Tehmina Yousaf                   | Chairperson |
| 2.     | Dr. Shazia Shafiq                           | Coordinator |
| 3.     | Prof. Irfana Amin                           | Member      |
| 4.     | Dr. Salfi Muzaffar                          | Member      |
| 5.     | Dr Ishtiyah Ahmad Najar                     | Member      |
| 6.     | Dr Aijaz Ahmad                              | Member      |
| 7.     | Prof. Aisha                                 | Member      |
| 8.     | Prof. Sajad Ahmad Magray                    | Member      |
| 9.     | Ms. Duha Kashtwari                          | Member      |
| 10.    | Dr. Faisal Hayyat                           | Member      |
| 11.    | Mr. Shahnawaz Sayeed                        | Member      |
| 12.    | Ms. Kulsoom                                 | Member      |
| 13.    | Dr. Parveena Pandith (Academician)          | Member      |
| 14.    | Mr. Mohammad Ashraf (Parent Representative) | Member      |



|     |   |        |
|-----|---|--------|
| 15. | Chowdary Mohammad Showkat (Industrialist)               | Member |
| 16. | Mr. Mudasir Ahmad Akhoon (Civil Society Representative) | Member |
| 17. | Miss. Naireen Nazir (Alumni Representative)             | Member |
| 18. | Ms. Afshana (Student Representative)                    | Member |
| 19. | Ms. Sabira (Student Representative)                     | Member |

### 3. UGC Committee

| S.No. | Name                      | Status      |
|-------|---------------------------|-------------|
|       |                           | Convener    |
| 1.    | Dr. Rubeena Javeed        | Co-convener |
| 2.    | Dr. Aijaz Ahmad           | Member      |
| 3.    | Dr. Shazia Shafiq         | Member      |
| 4.    | Prof. Mohmad Rafiq Guroo  | Member      |
| 5.    | Prof. Mudasir Ahmad Shera | Member      |
| 6.    | Mr. Shahnawaz Sayeed      |             |

### 4. AISHE

| S. No. | Name   | Status      |
|--------|--|-------------|
|        |  | Convener    |
| 1.     | Dr. Shazia Shafiq (Convener Dev. Com.)               | Co-convener |
| 2.     | Dr. Ishtiyah Ahmad Najar (Convener Adm. Com.)        | Member      |
| 3.     | Prof. Irfana Amin (Member IQAC)                      | Member      |
| 4.     | Prof. Mohmad Rafiq Guroo (Co-ordinator Examinations) | Member      |
| 5.     | Ms. Duha Kashwari (Librarian)                        | Member      |
| 6.     | Mr. Shahnawaz Sayeed (Computer Assistant)            | Member      |

### 5. Purchasing Committee

| S. No. | Name                     | Status      |
|--------|--------------------------|-------------|
|        |                          | Convener    |
| 1.     | Prof. Irfana Amin        | Co-convener |
| 2.     | Prof. Shahzada Parveen   | Member      |
| 3.     | Dr. Shazia Shafiq        | Member      |
| 4.     | Dr. Salfi Muzaffar       | Member      |
| 5.     | Prof. Sajad Ahmad Magray | Member      |



|    |                      |        |
|----|----------------------|--------|
| 6. | Dr. Faisal Hayyat    | Member |
| 7. | Dr. Aijaz Ahmad      | Member |
| 8. | Mr. Shahnawaz Sayeed | Member |

### 6. College Development Committee

| S. No. | Name                                  | Status                  |
|--------|---------------------------------------|-------------------------|
| 1.     | Dr. Shazia Shafiq                     | Convener                |
| 2.     | Dr. Salfi Muzafar                     | Co-convener             |
| 3.     | Dr. Rubeena Javeed                    | Member                  |
| 4.     | Prof. Shahzada Parveen                | Member                  |
| 5.     | Prof. Mohmad Rafiq Guroo              | Member                  |
| 6.     | Ms. Shagufta                          | In-charge Local Fund    |
| 7.     | Mr. Waseem Ahmad (Accountant)         | Treasury Representative |
| 8.     | Mr. Muazam Ahmad (Accounts Assistant) | Treasury Representative |

### 7. Examination Committee

| S. No. | Name                             | Status         |
|--------|----------------------------------|----------------|
| 1.     | Prof. Mohmad Rafiq Guroo         | Co-ordinator   |
| 2.     | Dr. Ishtiyahq Ahmed Najar        | Co-coordinator |
| 3.     | Prof. Mudasir Ahmad Shera        | Member         |
| 4.     | Dr. Farhat Hassan                | Member         |
| 5.     | Prof. Aisha                      | Member         |
| 6.     | Mr. Showket Ahmad Bhat           | Member         |
| 7.     | Mr. Tariq Ahmad Kondoo           | Member         |
|        | Name of student representatives  | Status         |
| 1.     | Ms. Sabira (4 <sup>th</sup> Sem) | Member         |
| 2.     | Ms. Nighat (2 <sup>nd</sup> Sem) | Member         |
| 3.     | Ms. Ruqaya (2 <sup>nd</sup> Sem) | Member         |



### 8. Library Committee

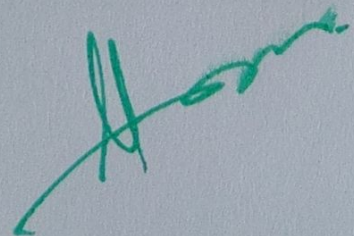
| S.No. | Name               | Status   |
|-------|--------------------|----------|
| 1.    | Ms. Duha Kashtwari | Convener |
| 2.    | All HoD's          | Member   |
| 3.    | Ms. Shagufta       | Member   |
| 4.    | Ms. Rifat Zargar   | Member   |
| 5.    | Mr. Mushtaq Ahmad  | Member   |

### 9. Admission Committee

| S.No. | Name                      | Status                       |
|-------|---------------------------|------------------------------|
| 1.    | Dr. Ishtiyahq Ahmed Najar | Convener Admission Committee |
| 2.    | Prof. Mohamad Rafiq Guroo | Co-convener                  |
| 3.    | Dr. Rubeena Javeed        | Member                       |
| 4.    | Prof. Sajad Ahmad Magray  | Member                       |
| 5.    | Dr. Farhat Hassan         | Member                       |
| 6.    | Prof. Ashia               | Member                       |
| 7.    | Prof. Mudasir Ahmad Shera | Member                       |
| 8.    | Dr. Aijaz Ahmad           | Member                       |
| 9.    | Mr. Shahnawaz Sayeed      | Member                       |
| 10.   | Ms. Kulsuma Rashid        | Member                       |
| 11.   | Ms. Saima Majeed          | Member                       |

### 10. Timetable Committee

| S.No. | Name                | Status      |
|-------|---------------------|-------------|
| 1.    | Prof. Irfana Amin   | Convener    |
| 2.    | Dr. Suhail Showkeen | Co-convener |
| 3.    | Dr. Salfi Muzaffar  | Member      |
| 4.    | Prof. Sajad Ahmad   | Member      |
| 5.    | Ms. Saima           | Member      |





### 11. Sports Committee

| S.No. | Name                       | Status      |
|-------|----------------------------|-------------|
| 1.    | Dr. Salfi Muzaffar         | Convener    |
| 2.    | Dr. Shazia Shafiq          | Co-convener |
| 3.    | Dr. Faisal Hayat           | Member      |
| 4.    | Dr. Rubeena Javeed         | Member      |
| 5.    | Prof. Mohammad Rafiq Guroo | Member      |
| 6.    | Dr. Aijaz Ahmad            | Member      |
| 7.    | Ms. Duha Kashtwari         | Member      |
| 8.    | Mr. Bilal Ahmad            | Member      |

### 12. Financial Aid Committee

| S. No. | Name                      | Status      |
|--------|---------------------------|-------------|
| 1.     | Prof. Shahzada Parveen    | Convener    |
| 2.     | Prof. Mudasir Ahmad Shera | Co-convener |
| 3.     | Dr. Shazia Shafiq         | Member      |
| 4.     | Prof. Mohmad Rafiq Guroo  | Member      |
| 5.     | Dr. Faisal Hayat          | Member      |
| 6.     | Dr. Farhat Hassan         | Member      |
| 7.     | Mr. Shahnawaz Sayeed      | Member      |

### 13. Hospitality and Protocol

| S.No. | Name                      | Status      |
|-------|---------------------------|-------------|
| 1.    | Dr. Rubeena Javeed        | Convener    |
| 2.    | Dr. Ishtiyahq Ahmed Najar | Co-convener |
| 3.    | Prof. Mohmad Rafiq Guroo  | Member      |
| 4.    | Prof. Mudasir Ahmad Shera | Member      |
| 5.    | Dr. Aijaz Ahmad           | Member      |
| 6.    | Ms. Duha Kashtwari        | Member      |

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|-----|---------------------|--------|
| 7.  | Ms. Shagufta Hassan | Member |
| 8.  | Mr. Shabir Ahmad    | Member |
| 9.  | Mr. Ab. Majeed Dar  | Member |
| 10. | Ms. Gulshan         | Member |

#### 14. Audit and Accounts/stock verification Committee

| S. No. | Name                   | Status      |
|--------|------------------------|-------------|
| 1.     | Prof. Shahzada Parveen | Convener    |
| 2.     | Prof. Sajad Ahmad      | Co-convener |
| 3.     | Dr. Salfi Muzaffar     | Member      |
| 4.     | Dr. Ishtiyah Ahmad     | Member      |
| 5.     | Prof. Shahzada Parveen | Member      |
| 6.     | Prof. Irfana Amin      | Member      |
| 7.     | Dr. Faisal Hayat       | Member      |
| 8.     | Ms. Shagufta           | Member      |
| 9.     | Ms. Kulsuma Rashid     | Member      |
| 10.    | Mr. Ab. Majid Dar      | Member      |

#### 15. Tour and Travel Management Committee/Excursion Committee

| S. No. | Name                      | Status      |
|--------|---------------------------|-------------|
| 1.     | Prof. Mohamad Rafiq Guroo | Convener    |
| 2.     | Dr. Rubeena Javeed        | Co-convener |
| 3.     | Dr. Shazia Shafiq         | Member      |
| 4.     | Dr. Ishtiyah Ahmad Najar  | Member      |
| 5.     | Dr. Farhat                | Member      |
| 6.     | Prof. Mudasir Ahmad Shera | Member      |
| 7.     | Ms. Duha Kashtwari        | Member      |
| 8.     | Prof. Aisha               | Member      |
| 9.     | Ms. Shagufta              | Member      |
| 10.    | Ab. Majeed                | Member      |



**16. Gender Sensitization and Committee against Sexual Harassment of Women at Work Place / Internal Complaints Committee**

| S. No. | Name                    | Status      |
|--------|-------------------------|-------------|
| 1.     | Dr. Rubeena             | Convener    |
| 2.     | Prof. Aisha             | Co-convener |
| 3.     | Prof. Mudasir Ah. Shera | Member      |
| 5.     | Dr. Suhail Showkeen     | Member      |
| 6.     | Ms. Duha Kashtawari     | Member      |
| 7.     | Ms. Shugufta            | Member      |

**17. Academic Review/ Monitoring Committee.**

| S. No. | Name                               | Status      |
|--------|------------------------------------|-------------|
| 1.     | Dr. Suhail Showkeen                | Convener    |
| 2.     | Prof. Irfana Amin                  | Co-convener |
| 3.     | Dr. Shazia Shafiq                  | Member      |
| 4.     | Prof. Mudasir Ahmad Shera          | Member      |
| 5.     | Prof. Sajad Ahmad                  | Member      |
| S. No. | Name of student representative     | Status      |
| 1.     | Arbeena (2 <sup>nd</sup> semester) | Member      |
| 2.     | Nighat (4 <sup>th</sup> semester)  | Member      |
| 3.     | Afshana (2 <sup>nd</sup> semester) | Member      |

**18. Debates and Seminar Committee**

| S.No. | Name                   | Status      |
|-------|------------------------|-------------|
| 1.    | Dr. Suhail Showkeen    | Convener    |
| 2.    | Dr. Rubeena Javeed     | Co-convener |
| 3.    | Dr. Aijaz Ahmad        | Member      |
| 4.    | Prof. Mudasir Ah Shera | Member      |
| 5.    | Prof. Aisha            | Member      |



|     |                       |        |
|-----|-----------------------|--------|
| 6.  | Dr. Farhat Hassan     | Member |
| 7.  | Ms. Duha Kashtwari    | Member |
| 9.  | Mr. Shahnawaz Sayeed  | Member |
| 10. | Ms. Arbeena           | Member |
| 11. | Ms. Afshana           | Member |
| 12. | Ms. Naval Irshad Wani | Member |

### 19. NCC

| S. No. | Name               | Status |
|--------|--------------------|--------|
| 1.     | MS. Duha Kashtwari | ANO    |

### 20. NSS Advisory Committee as per guidelines

| S. No. | Name                     | Status |
|--------|--------------------------|--------|
| 1.     | Prof. Shahzada parveen   | Member |
| 2.     | Dr. Salfi Muzaffar       | Member |
| 3.     | Dr. Rubeena Javeed       | Member |
| 4.     | Dr. Ishtiyah Ahmad Najar | Member |

### 21. NSS

| S. No. | Name                 | Status            |
|--------|----------------------|-------------------|
| 1.     | Dr. Farhat Hassan    | Programme Officer |
| 2.     | Prof. Aisha          | Member            |
| 3.     | Mr. Shahnawaz Sayeed | Member            |
| 4.     | Abdul Majeed Dar     | Member            |

### 22. Canteen Committee

| S. No. | Name                      | Status      |
|--------|---------------------------|-------------|
| 1.     | Prof. Mudasir Ahmad Shera | Convener    |
| 2.     | Dr. Faisal Hayat          | Co-convener |
| 3.     | Dr. Rubeena Javeed        | Member      |



|    |                   |        |
|----|-------------------|--------|
| 4. | Dr. Farhat Hassan | Member |
| 5. | Dr. Aijaz Ahmad   | Member |

### 23. Discipline Committee/Anti Ragging Committee

| S. No. | Name                              | Status      |
|--------|-----------------------------------|-------------|
| 1.     | Dr. Faisal Hayat                  | Convener    |
| 2.     | Dr. Rubeena Javeed                | Co-convener |
| 3.     | All Teaching/Non-Teaching Faculty | Members     |

### 24. Documentation, Media, Printing & Publication Committee

| S.No. | Name                      | Status          |
|-------|---------------------------|-----------------|
| 1.    | Dr. Aijaz Ahmad           | Convener        |
| 2.    | Dr. Salfie Muzaffar Ahmed | Co-Convener     |
| 3.    | Dr. Faisal Hayat          | Media Secretary |
| 4.    | Dr. Rubeena Javeed        | Member          |
| 5.    | MS. Duha Kashtwari        | Member          |
| 6.    | Prof. Aisha               | Member          |
| 7.    | Mr. Shahnawaz Sayeed      | Member          |
| 8.    | Ms. Saima Majeed          | Member          |

### 25. Skill Development Cell

| S.No. | Name                 | Status      |
|-------|----------------------|-------------|
| 1.    | Ms. Duha Kashtwari   | Convener    |
| 2.    | Dr. Shazia Shafiq    | Co-convener |
| 3.    | Dr. Farhat Hassan    | Member      |
| 4.    | Mr. Shahnawaz Sayeed | Member      |
| 5.    | Mr. Mushtaq Ahmad    | Member      |



### 26. Psychological Counselling Cell

| S. No. | Name                      | Status      |
|--------|---------------------------|-------------|
| 1.     | Prof. Mudasir Ahmad Shera | Convener    |
| 2.     | Prof. Mohmad Rafiq Guroo  | Co-convener |
| 3.     | Dr. Shazia Shafiq         | Member      |
| 4.     | Dr. Rubeena Javeed        | Member      |
| 4.     | Dr. Faisal Hayat          | Member      |
| 5.     | Ms. Duha Kashtwari        | Member      |

### 27. Disaster Management Committee/First Aid Committee

| S.No. | Name                      | Status      |
|-------|---------------------------|-------------|
| 1.    | Dr. Ishtiyahq Ahmed Najar | Convener    |
| 2.    | Dr. Rubeena Javeed        | Co-convener |
| 3.    | Dr. Faisal Hayat          | Member      |
| 5.    | Prof. Aisha               | Member      |
| 6.    | Mr. Shahnawaz Sayeed      | Member      |
| 7.    | Mr. Abdul Majeed Dar      | Member      |
| 8.    | Ms. Saima Majeed          | Member      |
| 9.    | Mr. Shabir Ahmad          | Member      |

### 28. Career Counseling Cell

| S. No. | Name                      | Status      |
|--------|---------------------------|-------------|
| 1.     | Prof. Sajad Ahmad         | Convener    |
| 2.     | Prof. Mudasir Ahmad Shera | Co-convener |
| 3.     | Dr. Rubeena Javeed        | Member      |
| 4.     | Dr. Farhat Hassan         | Member      |
| 5.     | Dr. Aijaz Ahmad           | Member      |
| 6.     | Ms. Rifat Zargar          | Member      |



PMSSS

| No. | Name                 | Status       |
|-----|----------------------|--------------|
|     | Dr. Rubeena Javeed   | Co-ordinator |
|     | Mr. Shahnawaz Sayeed | Member       |

**Grievance Redressal Cell**

| No. | Name                      | Status      |
|-----|---------------------------|-------------|
|     | Prof (Dr.) Tehmina Yousuf | Chairperson |
|     | Prof. Shahzada Parveen    | Member      |
|     | Dr. Shazia Shafiq         | Member      |
|     | Dr. Salfi Muzaffar        | Member      |
|     | Dr. Ishtiyag Ahmad        | Member      |
|     | Ms. Duha kashtwari        | Member      |

**1. Alumnae Co-ordination Committee**

| No. | Name                      | Status      |
|-----|---------------------------|-------------|
|     | Prof. Aisha               | Convener    |
|     | Dr. Shazia Shafiq         | Co-convener |
|     | Dr. Faisal Hayat          | Member      |
|     | Prof. Irfana Amin         | Member      |
|     | Prof. Mudasir Ahmad Shera | Member      |
|     | Dr. Aijaz Ahmad           | Member      |
|     | Ms. Naireen Nazir         | President   |

**32. OBC Cell/ Committee for SC/ST/ Minority Cell**

| S. No. | Name                      | Status      |
|--------|---------------------------|-------------|
| 1.     | Prof. Irfana Amin         | Convener    |
| 2.     | Prof. Mudasir Ahmad Shera | Co-convener |
| 3.     | Dr. Shazia Shafiq         | Member      |
| 4.     | Dr. Ishtiyag Ahmad Najar  | Member      |
| 5.     | Dr. Aijaz Ahmad           | Member      |



|    |                      |        |
|----|----------------------|--------|
| 6. | Prof. Aisha          | Member |
| 7. | Mr. Shahnawaz Sayeed | Member |
| 8. | Ms. Kulsoom          | Member |

### 33. Women Development Committee

| S. No. | Name                      | Status      |
|--------|---------------------------|-------------|
| 1.     | Ms. Duha Kashtwari        | Convener    |
| 2.     | Dr. Farhat Hassan         | Co-convener |
| 3.     | Prof. Mudasir Ahmad Shera | Member      |
| 4.     | Prof. Mohmad Rafiq Guroo  | Member      |
| 5.     | All Female Faculty        | Member      |

### 34. Student Leadership Committee

| S. No. | Name of the student                       | Status |
|--------|---|--------|
| 1.     | Ms. Nighat (2 <sup>nd</sup> Sem)          | Member |
| 2.     | Ms. Afshana (2 <sup>nd</sup> Sem)         | Member |
| 3.     | Ms. Sabira (4 <sup>th</sup> Sem)          | Member |
| 4.     | Ms. Ruqaya (2 <sup>nd</sup> Sem)          | Member |
| 5.     | Ms. Henna (2 <sup>nd</sup> Sem)           | Member |
| 6.     | Ms. Arbeena (2 <sup>nd</sup> Sem)         | Member |
| 7.     | Ms. Ahlan Wa Sahlen (4 <sup>th</sup> Sem) | Member |
| 8.     | Ms. Irtiza (4 <sup>th</sup> Sem)          | Member |
| 9.     | Ms. Sidhra (4 <sup>th</sup> Sem)          | Member |
| 10.    | Ms. Muskan (4 <sup>th</sup> Sem)          | Member |
| 11.    | Ms. Rimsha (4 <sup>th</sup> Sem)          | Member |
| 12.    | Ms. Nadia (4 <sup>th</sup> Sem)           | Member |



### 35. Red Ribbon Club

| S. No. | Name              | Status      |
|--------|-------------------|-------------|
| 1.     | Dr. Shazia Shafiq | Convener    |
| 2.     | Prof. Aisha       | Co-convener |
| 3.     | Prof. Irfana Amin | Member      |
| 4.     | Dr. Faisal Hayat  | Member      |
| 5.     | Ms. Kulsoom       | Member      |

### 36. Eco Club

| S. No | Name                      | Status      |
|-------|---------------------------|-------------|
| 1.    | Dr. Ishtiyahq Ahmed Najar | Convener    |
| 2.    | Prof. Irfana Amin         | Co-convener |
| 3.    | Prof. Mohmad Rafiq Guroo  | Member      |
| 4.    | Ms. Duha Kashtwari        | Member      |
| 5.    | Ms. Saima                 | Member      |

### 37. Literary/Cultural Club

| S. No | Name                     | Status                    |
|-------|--------------------------|---------------------------|
| 1.    | Prof. Mohmad Rafiq Guroo | Convener                  |
| 2.    | Dr. Rubeena Javeed       | Co-convener Literary club |
| 3.    | Dr. Farhat Hassan        | Co-convener Cultural club |
| 4.    | Dr. Aijaz Ahmad          | Member                    |
| 5.    | Prof. Aisha              | Member                    |
| 6.    | Ms. Duha Kashtwari       | Member                    |
| 6.    | Mr. Mushtaq Ahmad        | Member                    |

### 38. Local Fund Committee

| S. No | Name                  | Status      |
|-------|-----------------------|-------------|
| 1.    | Prof Shahzada Parveen | Convener    |
| 2.    | Dr. Salfi Muzaffar    | Co-convener |
| 3.    | Dr. Faisal Hayat      | Member      |
| 4.    | Dr. Suhail Showkeen   | Member      |
| 5.    | Ms. Shagufta          | Member      |



### 39. Research and Development Committee

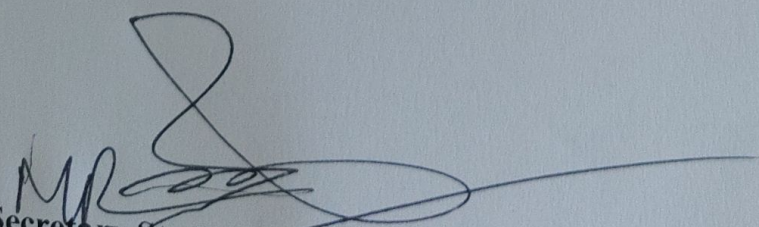
| S.No. | Name                     | Status      |
|-------|--------------------------|-------------|
| 1.    | Dr. Aijaz Ahmad Bhat     | Convener    |
| 2.    | Prof. Mohmad Rafiq Guroo | Co-convener |
| 3.    | Dr. Shazia Shafiq        | Member      |
| 4.    | Dr. Ishtiyaq Ahmed Najar | Member      |
| 5.    | Mr. Shahnawaz Sayeed     | Member      |
| 6.    | Ms. Saima Majeed         | Member      |
| 7.    | All Faculty having P.hd  | Members     |

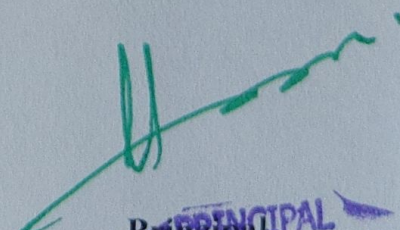
### 40. Road and Fire Safety Club

| S.No | Name                      | Status   |
|------|---------------------------|----------|
| 1.   | Dr. Faisal Hayat          | Convener |
| 2.   | Prof. Mudasir Ahmad Shera | Member   |
| 3.   | Dr. Farhat Hassan         | Member   |

### 41. Electoral Literary Club

| S.No | Name               | Status   |
|------|--------------------|----------|
| 1.   | Dr. Salfi Muzaffar | Convener |
| 2.   | Ms Duha Kashtwari  | Member   |
| 3.   | Dr. Farhat Hassan  | Member   |
| 4.   | Dr. Aijaz Ahmad    | Member   |
| 5.   | Shahnawaz Sayeed   | Member   |

  
Secretary Staff Council  
Prof. Mohmad Rafiq Guroo

  
PRINCIPAL  
Dr. Tehmina Yousaf  
(Batpora) Zakura  
Women's College, Srinagar