



Srinagar Women's College, Srinagar
Batapora, Zakura, Sgr-190006
(NAAC ACCREDITED B+)

TeleFax No.: -0194-2414718
Email: - srinagarwomenscollege@gmail.com
Website: - www.srinagarwomenscollege.com

Consolidated Annual Action Taken Report for Internal Quality Assurance Cell (IQAC) Meetings (2023-24)

1. Finalization of Academic/Activity Calendar:

Annual activity/academic calendars for 2023 and 2024 were finalized after incorporating recommendations from stakeholders and departmental heads.

2. Framing of Institutional Development Plan (IDP):

IDP development initiated, incorporating short-term, mid-term, and long-term goals aligned with NEP 2020. Inputs were collected from stakeholders to address institutional concerns.

3. Follow-up on NAAC Recommendations:

Sanctioned subjects will be introduced in a phased manner after ensuring infrastructure and human resource availability.

Student representation was enhanced in various committees, and clubs were formed.

Laboratory infrastructure and sports facilities (volleyball and basketball courts) were upgraded.

Establishment of a herbal garden is planned post boundary wall completion.

4. Compilation and Publication of Newsletter:

Documentation of events for 2022 facilitated the timely publication of the college newsletter Annual Times 2022 (Volume VIII)

5. Awareness and Induction Programs:

Anti-ragging awareness sessions were conducted.

Induction program for freshers was organized in September 2023.

6. Submission of AQAR (Annual Quality Assurance Report):

Tasks for AQAR 2022-23 were distributed among NAAC Steering Committee members.

AQAR was reviewed by the advisory committee, approved and submitted.

7. Enhancement of Infrastructure and Facilities:

Continuous improvement in development of infrastructure, laboratories, sports facilities, and green spaces, is ongoing based on resource availability.

8. Strengthening Student and Faculty Participation:

Active involvement of students in committees was promoted, fostering inclusive decision-making.

9. Future Planning and Recommendations:

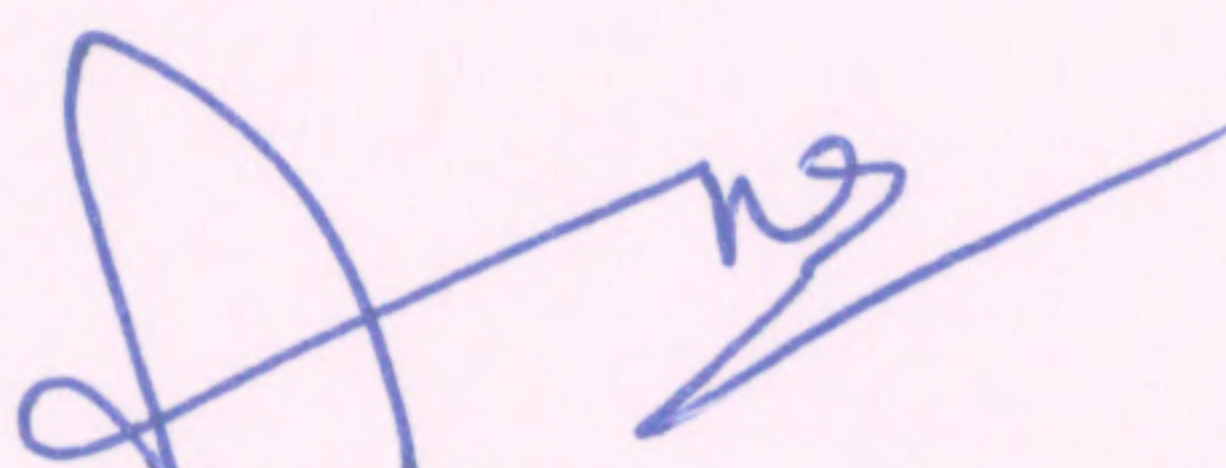
Suggestions for enhancing AQAR compilation and submission processes were documented for implementation in the next cycle.

The IQAC actively monitored and implemented resolutions to ensure institutional progress and compliance with NAAC and NEP 2020 guidelines. Collaborative efforts among stakeholders facilitated the achievement of outlined goals.

Prepared by:

Dr. Shazia Shafiq

Coordinator, IQAC



Prof. Irfana Amin

Co-Coordinator



Prof. Mohamad Rafiq Guroo

Member



PRINCIPAL
Srinagar Women's College, Srinagar
(Batpora) Zakura

Internal quality Assurance Cell Meeting Minutes

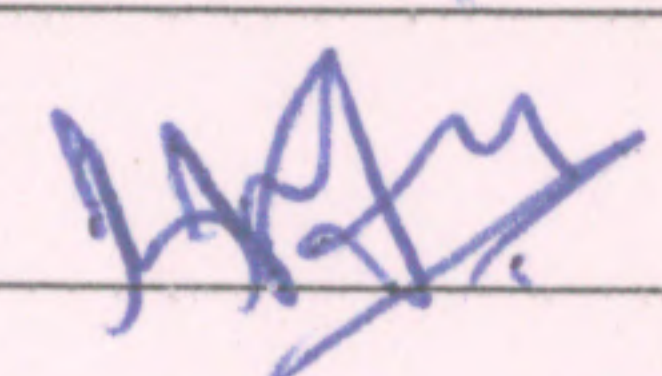
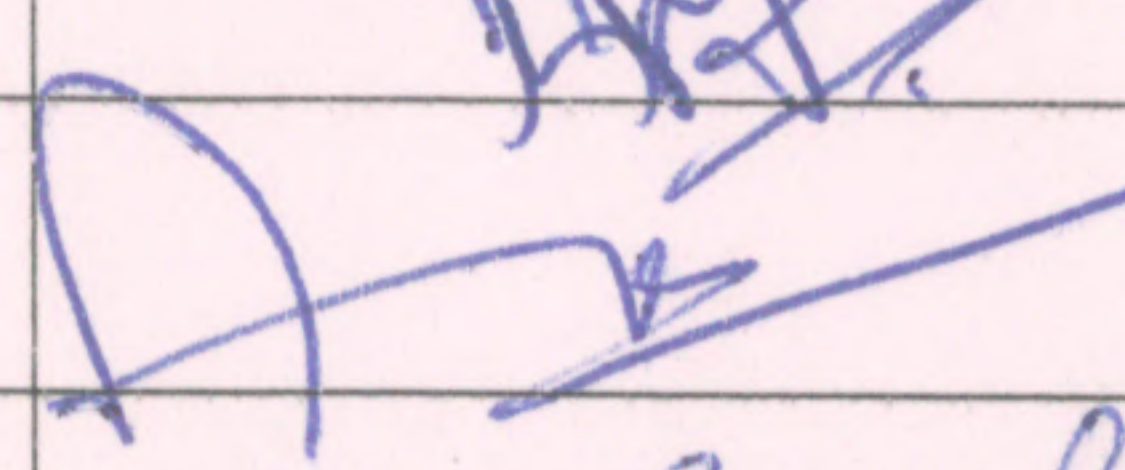
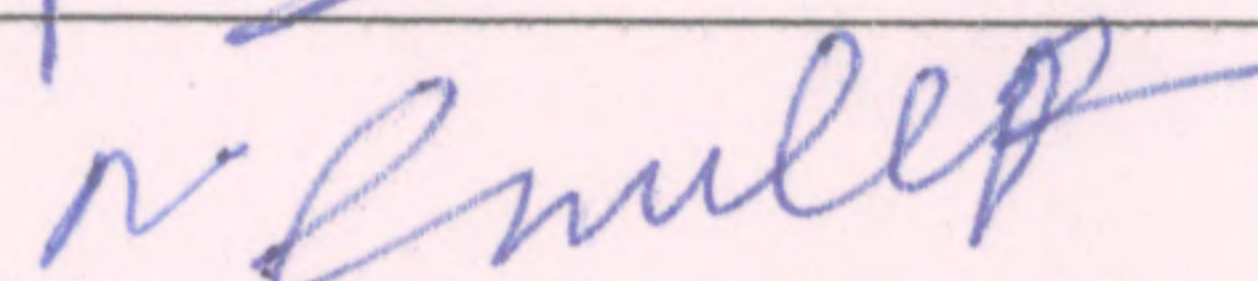
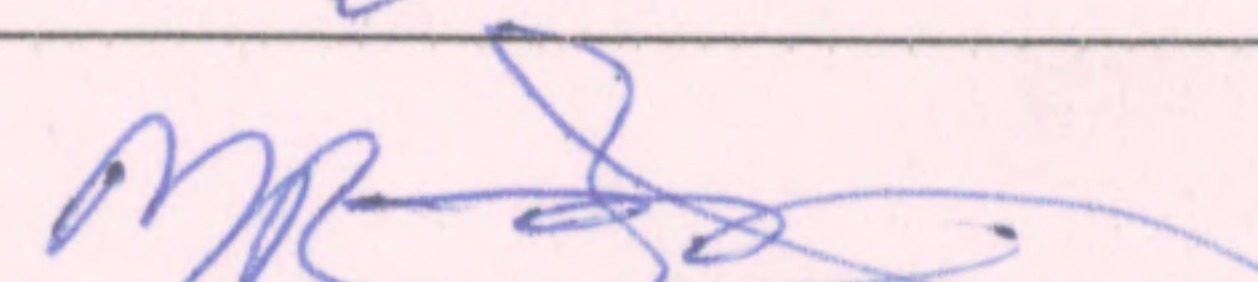
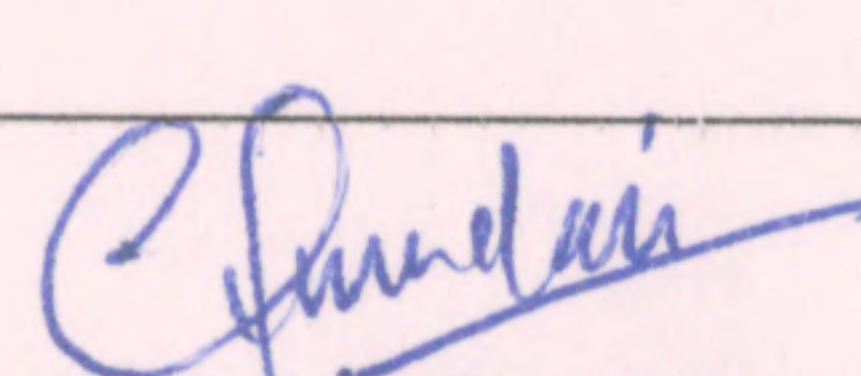
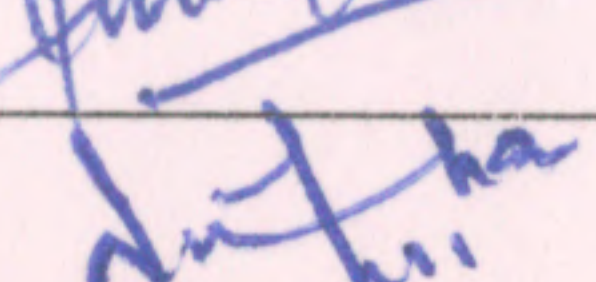
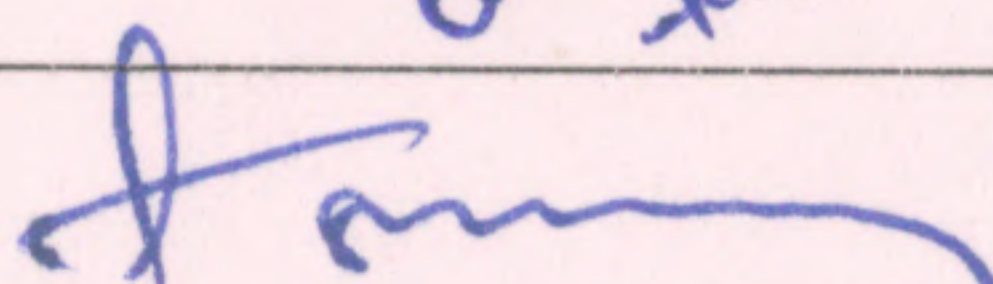
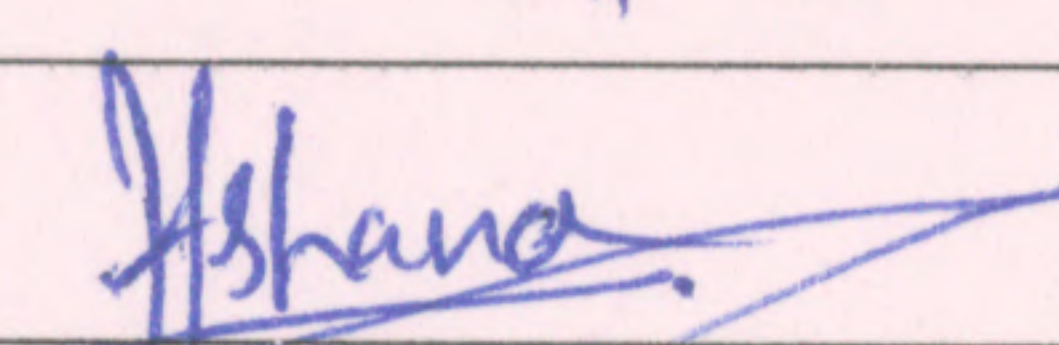
Meeting Date: 19.02.2024

Meeting convened by: Dr. Shazia Shafiq

Meeting Time: 02:00 Afternoon

Meeting Venue: IQAC

Meeting Minutes Recorded by: Prof. Irfana Amin

Meeting Attendees	Signature of Attendees
Dr. Shazia Shafiq	
Prof. Irfana Amin	
Prof. Gulzar Ahmad Ganie	
Prof. Rafiq Ahmad Guroo	
Prof. Ishtiyaq Ahmad	
Prof. Mudasir Ahmad Shera	
Ms. Duha Kathwari	
Syed Shahnawaz	
Ms. Ifshana Ashraf	

Meeting Agenda:

1. Finalizing Annual Activity/Academic Calendar for the year 2024;
2. Framing of Institutional Development Plan;
3. Departmental information for AQAR.
4. Newsletter 2023.

Resolution of Meeting:

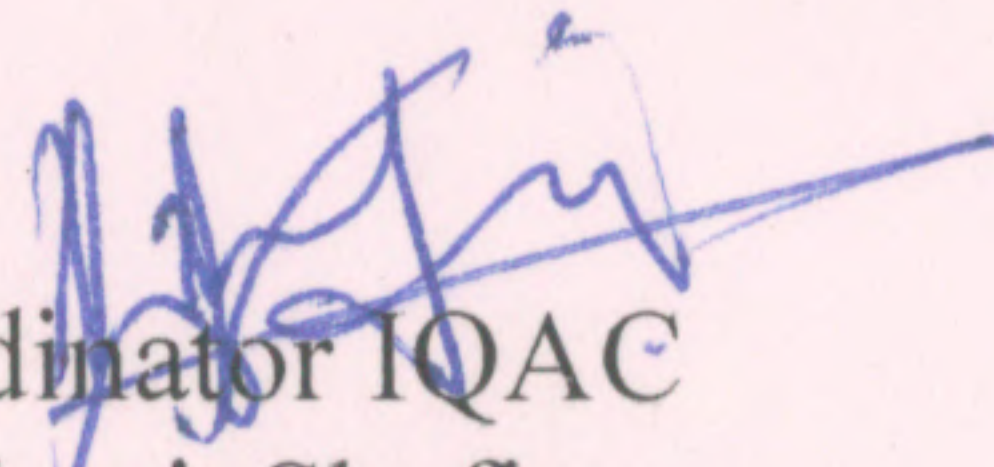
After thorough deliberations on the agenda, it was unanimously resolved that:

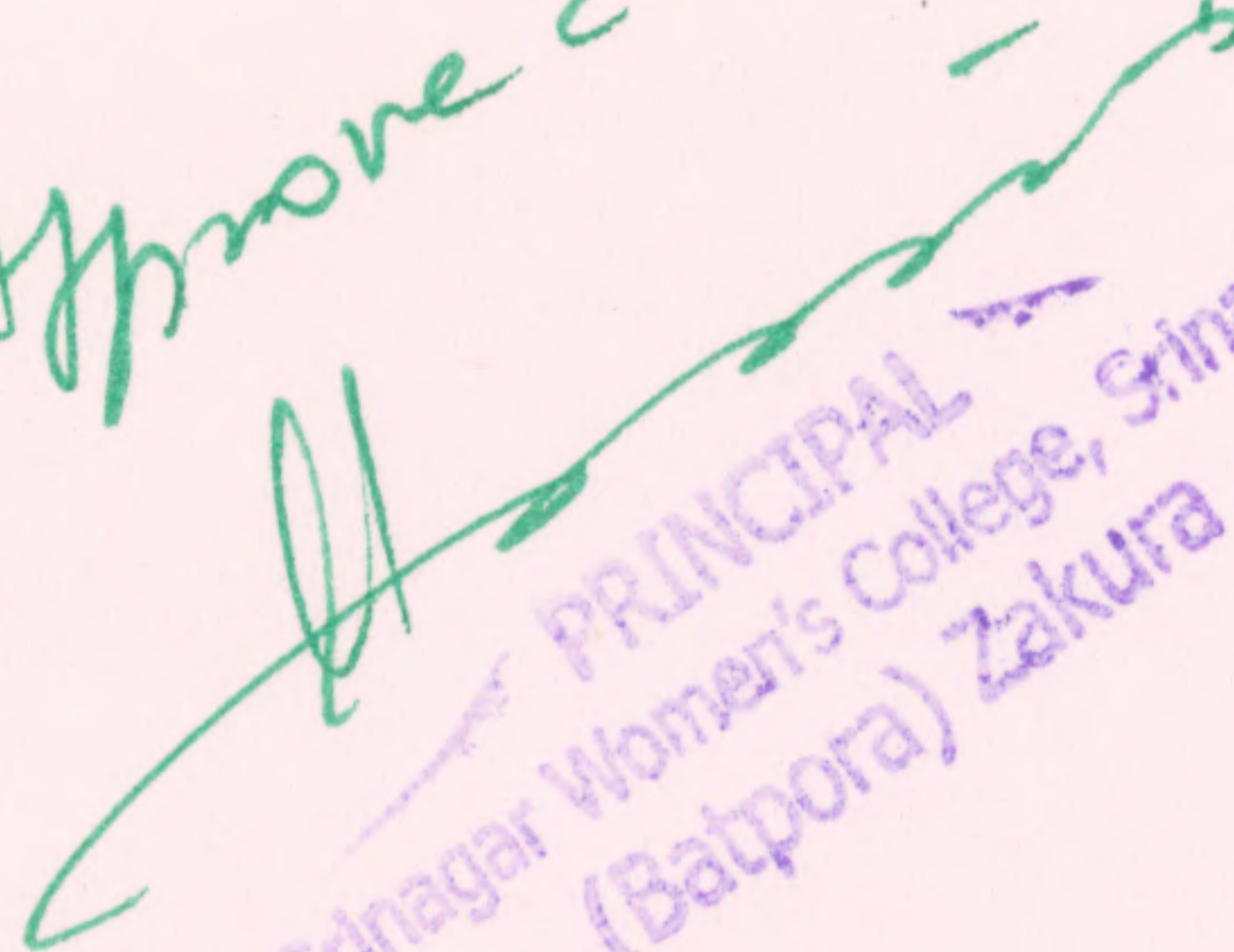
1. Recommendations were sought from the heads of the departments and conveners of committees for finalizing the proposed academic/activity calendar for the year 2024.
2. It was resolved that a comprehensive Institutional development Plan will be devised after seeking suggestions and inputs from various stake

holders. The IDP will be based on short term, mid- term and long term goals of the institution and will address the broader concerns of NEP 2020.

3. Departmental heads and committee conveners were informed to submit the information required for the submission of AQAR.
4. Departmental heads and committee conveners were informed to submit the activity reports and faculty update for publication of the college newsletter *Annual Times* issue IX 2023.

Meeting minutes submitted for approval and record.


Coordinator IQAC
Dr. Shazia Shafiq

Approved

PRINCIPAL
Srinagar Women's College, Srinagar
(Balpora) Zakura



Srinagar Women's College, Srinagar
Batapora, Zakura, Sgr-190006
NAAC ACREDITED GRADE B+

NO: GWCS/23/ 1201

DATED 26-12-2023

Minutes of Meeting of Internal quality Assurance Cell and Advisory Committee.

Meeting Date: 23.12.2023

Meeting convened by: Dr. Tehmina Yousuf (Principal)

Meeting Time: 03:30 PM

Meeting Venue: Principal Chamber

Meeting Minutes Recorded by: Dr. Mudasir Ahmad Shera

Attendees:

1. Prof. Gulzar Ahmad Ganie
2. Prof. Subeena chiloo
3. Dr. Shazia Shafiq
4. Dr. Rubeena Javed
5. Dr. Tariq Ahmad War
6. Dr. Salfie Muzaffar Parray
7. Prof. Mohammad Rafiq Guroo
8. Dr. Ishtiyah Ahmad
9. Prof. Mudasir Ahmad Shera
10. Mr. Shanawaz Sayeed

Agenda of the Meeting:

The agenda of the meeting is submission of AQAR 2022-23.

Proceedings of the Meeting:

- 1) The AQAR was put in front of the advisory committee and was approved for the submission.
- 2) It was unanimously agreed that although NAAC has extended the time period but we will go ahead with the submission as all the related documentation has been completed.
- 3) Worthy Principal placed on record her appreciation for the efforts of the entire faculty in general and IQAC in particular for timely compilation of AQAR.
- 4) Coordinator IQAC also thanked the entire faculty for their cooperation and coordination.
- 5) Worthy Principal also put forward some important suggestions regarding the compilation of AQAR in future.
- 6) The meeting ended with a formal vote of thanks by Prof. Mohammad Rafiq Guroo.

Submitted by

Dr. Mudasir Ahmad Shera

Approved
H. Guroo
PRINCIPAL
Srinagar Women's College, Srinagar
(Batpore) Zakura

Meeting Date: 11. 11.2023

Meeting convened by: Dr. Tehmina Yousuf (Principal)

Meeting Time: 02:00PM

Meeting Venue: Principa lChamber

Meeting Minutes Recorded by: Dr. Shazia Shafiq

Meeting Attendees	Signature of Attendees
Dr. Shazia Shafiq (Co-ordinator IQAC)	Mentor P18
Prof. Irfana Amin(Co-coordinator IQAC)	Mentor P11
Mentees of College on Wheels	Mentees

Meeting Agenda:

1. Guidelines and instructions about "College on Wheels" journey.
2. Filing of AQAQ 2022-23.

Proceedings of the Meeting:

1. The Principal welcomed and congratulated all the mentees and mentors(co-coordinator and co-coordinator IQAC) for being a part of the prestigious "College on Wheels" event. She briefed the mentees the about dos and don'ts of the journey. She emphasized that the journey will be an enriching, enlightening, enabling, and entertaining trip for all the participants. She also guided the students about project and advised them to adopt a helping attitude and positive outlook for holistic growth and personality development.
2. In view of co-coordinator and co-coordinator IQAC accompanying the students on College on Wheels programme, the work on AQAQ 2022-2023 shall restart after the conclusion of the tour.

Meeting minutes submitted for approval and record.

Dr. Shazia Shafiq

Approved
[Signature]
PRINCIPAL
Srinagar Women's College, Srinagar
(Batpora) Zakura

Internal quality Assurance Cell Meeting Minutes

Date: 10.07.2023
Time: 11:00AM
Venue: Principal Chamber

Chaired by: Prof. (Dr.) Tehmina Yousuf
Convened by: Dr. Shazia Shafiq
MoM Recorded by: Prof. Rafiq Ahmad Guroo

Meeting Attendees	Signature of Attendees
Dr. Shazia Shafiq	
Prof. Irfana Amin	
Prof. Gulzar Ahmad Ganie	
Prof. Rafiq Ahmad Guroo	
Syed Shahnawaz	
Ms. Kulsooma	
Ms. Ifshana Ashraf	

Meeting Agenda:

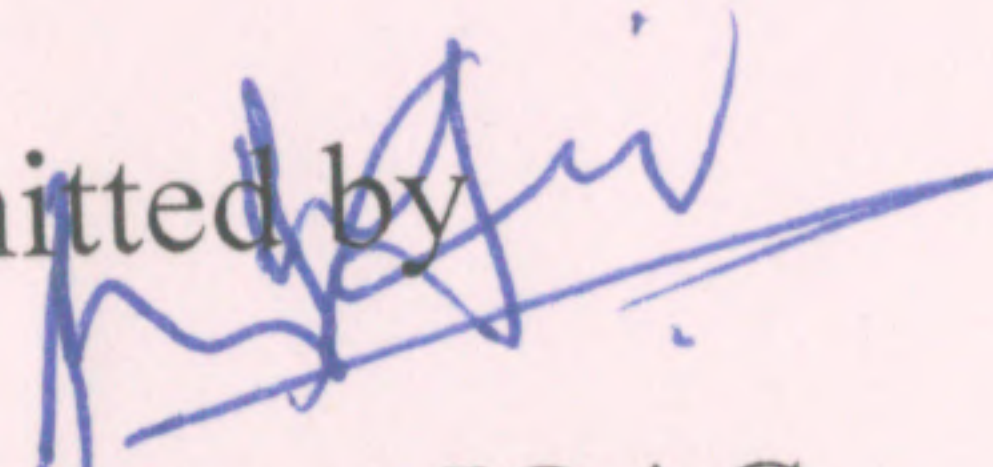
1. Distribution of Criteria among faculty for smooth and timely submission of AQAR 2022-23.
2. Compilation of Newsletter 2022.
3. Alumni Meet 2023.
4. Induction Programme 2023.
5. Awareness regarding Anti-raging laws.

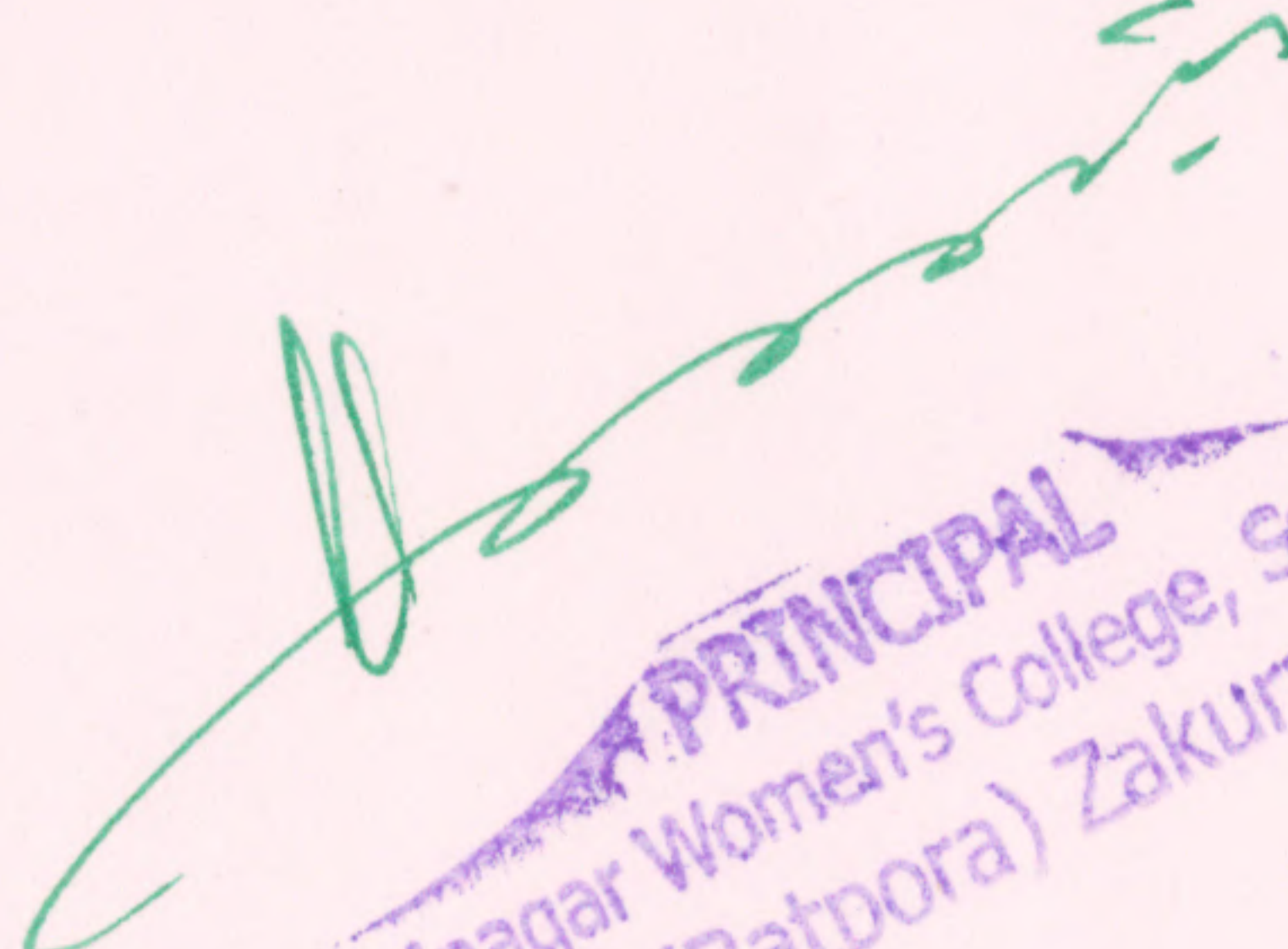
Minutes of Meeting:

1. The meeting commenced with introductory remarks by Dr. Shazia Shafiq, Co-ordinator, IQAC, who provided an update on SSR.
2. Dr. Shazia distributed all IQAC criteria among the members and provided a detailed explanation of each criterion.

3. Members were instructed to create Google forms (if needed), and issue notices to start their tasks.
4. The college documentation committee was directed by the chairperson to provide a consolidated copy of all the events organised by the college in the year 2022 for compilation of newsletter Annual *Times* 2022 as it shall facilitate the data submission for AQAR.
5. It was decided that the induction programme 2023 shall be organised after completion of the admission process.
6. It was also decided that an awareness programme regarding anti-ragging laws shall be organised in the coming days.

Submitted by


Coordinator IQAC
Dr. ShaziaShafiq


PRINCIPAL
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(Batpora) Zakura

Internal quality Assurance Cell Meeting Minutes

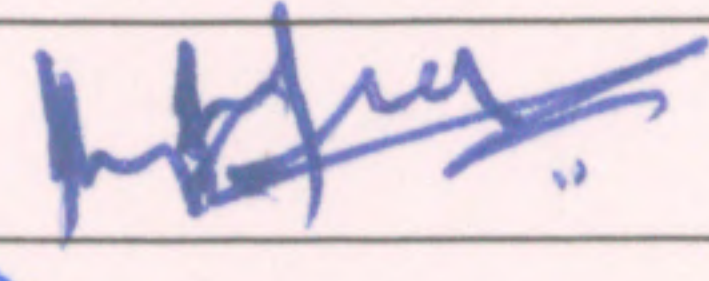
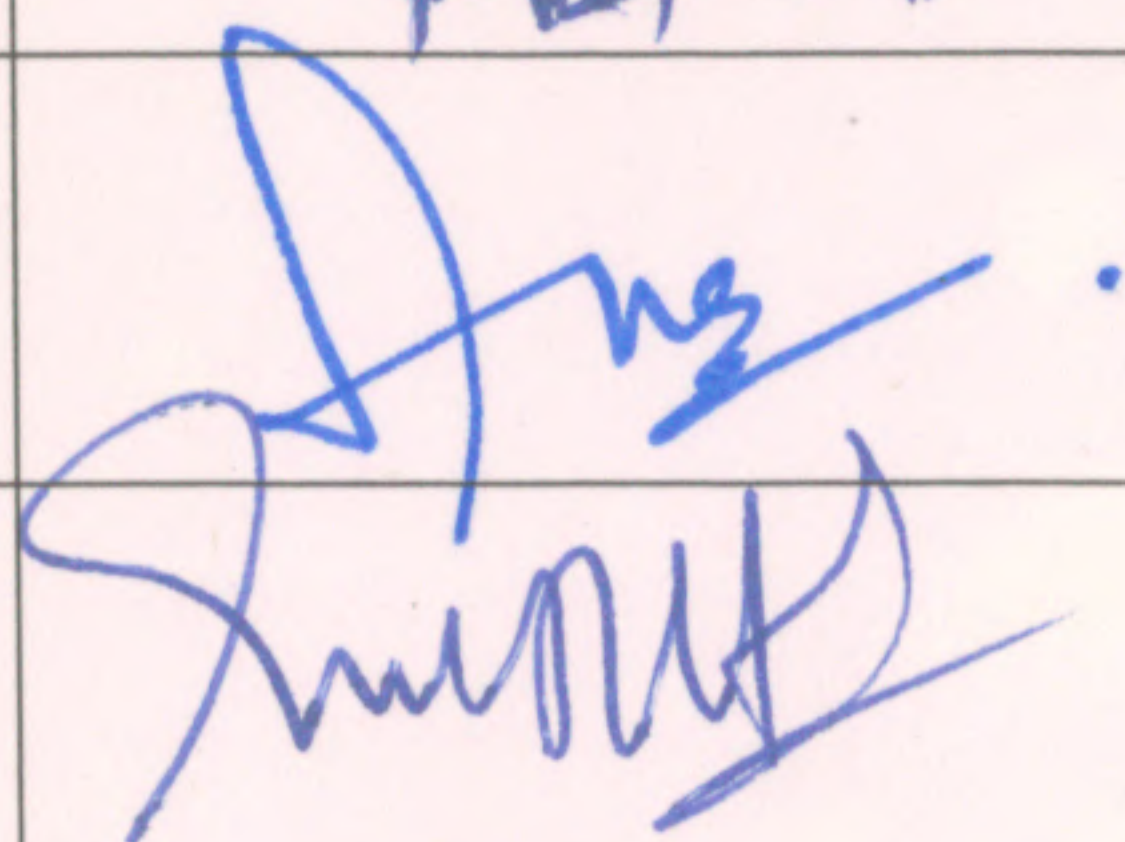
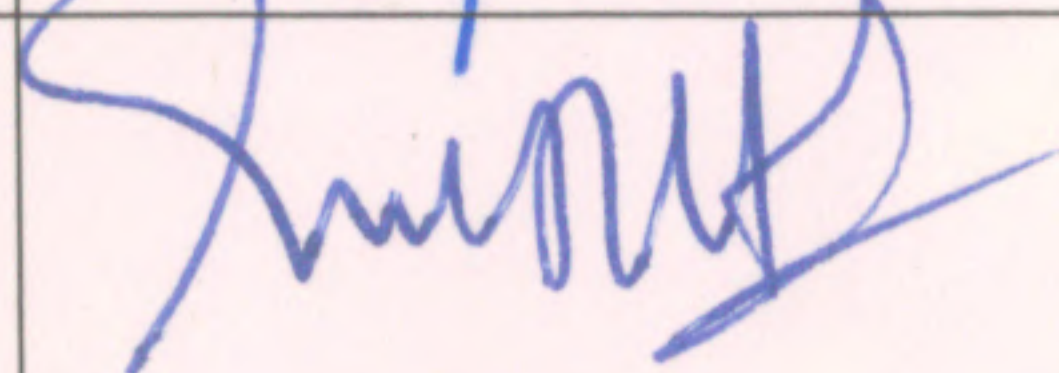

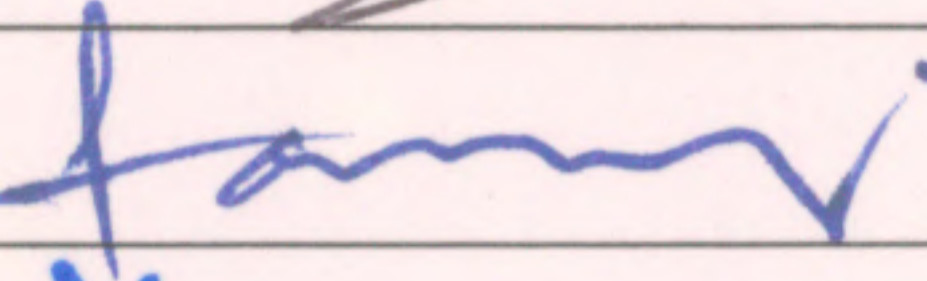

Meeting Date: 17.04.2023

Meeting convened by: Dr. Tehmina Yousuf (Principal)

Meeting Time: 12:00 Noon

Meeting Venue: Principal Chamber

Meeting Minutes Recorded by: Dr. Shazia Shafiq

Meeting Attendees:	Signature of Attendees
Dr. Shazia Shafiq	
Prof. Irfana Amin	
Prof. Gulzar Ahmad Ganie	
Prof. Rafiq Ahmad Guroo	
Syed Shahnawaz	
Ms. Ifshana Ashraf	

Meeting Agenda:

1. Finalizing Annual Activity/Academic Calendar for the year 2023;
2. Framing of Institutional Development Plan;
3. Follow up on the recommendations made by NAAC Peer Team.

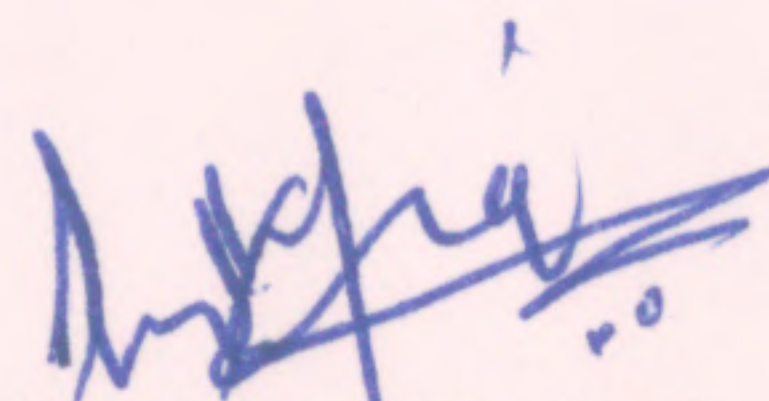
Resolution of Meeting:

After thorough deliberations on the agenda, it was unanimously resolved that:

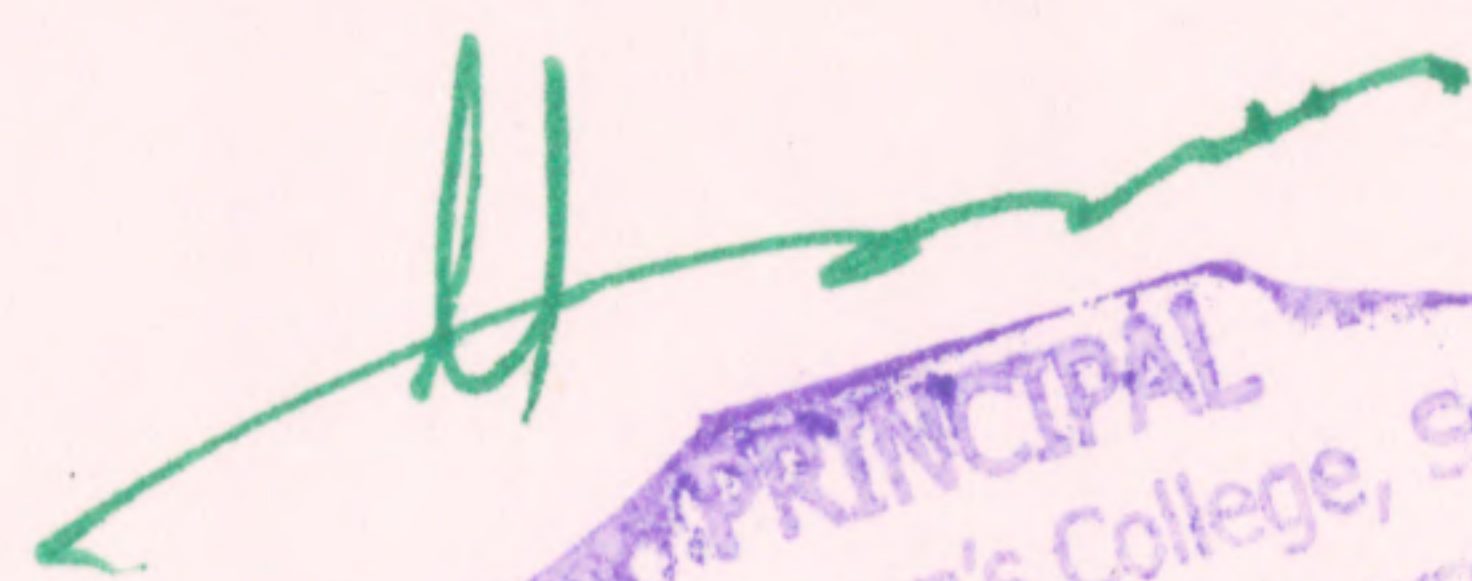
1. Many recommendations were forwarded and were incorporated into the proposed academic/activity calendar.
2. It was resolved that a comprehensive Institutional development Plan will be devised after seeking suggestions and inputs from various stake holders. The IDP will be based on short term, mid-term and long term goals of the institution and will address the broader concerns of NEP 2020.
3. Regarding the follow up on NAAC recommendations following observations were made:
 - a) The affiliation for the Sociology subject will be sought from the affiliating university.
 - b) Other sanctioned subjects will be introduced in a phased manner only after availability of proper infrastructure and human resource.

- c) Student representation will be enhanced in relevant committees/clubs.
- d) Boundary wall and chowkidar hut are already under construction.
- e) Laboratory infrastructure will be upgraded as the availability of funds.
- f) Induction programme was started from the batch 2022 and will be continued in future.
- g) The institution has already embarked on the policy of making collaborations. Efforts will be made to make more skill based collaborations and partnerships in future.
- h) In regard of sports facilities the volley ball court has already been completed and work on basketball court is in progress. It has further been suggested that an athletic track and open air gymnasium will be created in the front lawn of the college.
- i) It has been already proposed that a herbal garden will be established as a constituent part of the botanical garden after the completion of the boundary wall of the college.

Meeting minutes submitted for approval and record.


Coordinator IQAC
Dr. Shazia Shafiq

Minutes *Approved*


PRINCIPAL
Srinagar Women's College, Srinagar
(Batpora) Zakura